Balcones Woods Swim Team Deposit Form

Please use this form when submitting cash and/or checks to be deposited into the Balcones Woods Swim Team checking account.

STEP 1:

Date _____

Form Completed By: _____

Total Deposit:

STEP 2:

Dollar Total of Checks		_____
Dollar Total of Cash	+	_____
Total in the Deposit	=	_____

(If you did NOT start with a money box, STOP HERE)

(If you had a money box, please complete next two lines to get your deposit amount)

Subtract your starting cash	-	_____
Total Deposit not including starting cash		$ _____

Apply this Deposit to the following account (s):

STEP 3:

Name of committee/account

	AMOUNT
_____	$
_____	$
_____	$
_____	$

Please provide your e-mail so that I may e-mail you a confirmation receipt

STEP 4:

E-Mail Address: _____

Treasurer use only:

Deposit verified	_____	Date Deposited:	_____
Depositor notified	_____	Sales Tax withheld:	_____
		Quarter: 1st 2nd 3rd 4th	

If you have any questions, please contact the Treasurer at:
Julie Vander Stoep jvanderstoep@austin.rr.com